



KEW RIVERSIDE PRIMARY SCHOOL

Job Description

The Governor Designated Safeguarding Leader for Children
(including Looked-After and previously Looked-After children)

Vision Statements

- To help our children become confident, resilient and socially responsible individuals who set and achieve the highest standards for themselves.
- To provide a broad and rich curriculum that engages each and every child with indoor and outdoor learning of the highest quality.
- To work in partnership with the whole school community, respond to its voice and value its diversity.

Rationale

As per Safeguarding and Child Protection Policy, the details of the Governor DSL and School Staff DSL is published on our website for members of our school community to read and refer to.

At Kew Riverside Primary School, the Governing body ensures that two members of the board are appointed to the role of Governor Designated Safeguarding lead.

These are: **Denise Long** and **Peter King**. It is therefore a shared responsibility for monitoring the implementation of plans, policies and procedures.

It is important to understand that safeguarding is an 'umbrella' term that includes issues such as those listed at Annex A.

Governor DSL: Responsibilities include:

1. Make sure the governing board has suitable and up-to-date policies for:
 - Child Protection
 - Staff Code of Conduct / Staff Behaviour
 - Data Protection
 - Behaviour
 - Handling Allegations against staff and volunteers
 - Whistleblowing
 - Relationships, Sex and Health Education
2. Keep up to date with statutory guidance relating to safeguarding and child protection and any advice issued by the relevant safeguarding partners including Keeping Children Safe in Education
3. Be familiar with any form of safeguarding audit in use in the school and, on a termly basis, testing the evidence base to ensure that it is sound. This will involve agreeing in advance of each visit, with relevant staff, which sections of the audit will be the focus and what evidence they would expect to see.

4. Make sure the DSL has sufficient time, resources and training to carry out their role effectively including regular supervision.
5. Make sure the school has appointed a designated teacher to promote the educational achievement of looked after children, and that this person has appropriate training.
6. Check the SCR at least termly.
7. Monitor the school's safeguarding systems and procedures at least termly.
8. Update the governing board on all monitoring activities
9. As part of pre-planned visits, meet regularly with the DSL to monitor that the school's policy and procedures are effective and all staff and governors have had the appropriate level of training (as applicable).
10. Meet with children and parents to monitor the impact of the school policies
11. Work with the staff that they liaised with to draft a report on findings, using the format in use for governors' monitoring visits. Once agreed with the head, circulating the report to all governors.
12. Not to deal with specific safeguarding incidents, but will be notified when they happen in general terms by school leaders.
13. Follow up on action points to ensure that they have been actioned.
14. Contribute to the production of the annual report on safeguarding and being present at the governors' meeting when it is discussed.
15. Ensure the school has appropriate safeguarding responses to children who go missing from education
16. Ensure the school has appropriate online filters and monitoring systems in place
17. Ensure the curriculum covers safeguarding, including online safety
18. Attend training for safeguarding link governors
19. Encourage other members of the board to develop their understanding of their safeguarding responsibilities
20. Be prepared to participate in any external audit of safeguarding by the LA, Ofsted or any other relevant body.
21. In the event of an allegation being made against a member of staff, if not delegated to the chair of governors, participate in confidential discussions about the case with the head and the Local Authority Designated Officer. Ensure that the dealing with allegations policy and the whistle blowing policy are followed.

22. In the event of an allegation being made against the headteacher, if not delegated to the chair of governors, participate in confidential discussions about the case with the Local Authority Designated Officer. Ensure that the Dealing with allegations policy and, where relevant, the whistle blowing policy are followed.

Annex A

- Arrangements for site security
- Bullying
- Child on child sexual abuse
- Child missing from education
- Child missing from home or care
- Safeguarding and Child protection
- Child sexual exploitation (CSE) - see below
- Complaints procedure
- Data protection and associated privacy policy
- Dealing with allegations made against staff
- Domestic violence. See below.
- Drug and substance misuse
- Educational visits
- E-safety
- Fabricated or induced illness
- Faith abuse
- Female genital mutilation (FGM) — see below
- Forced marriage
- Gangs and youth violence
- Gender-based violence/violence against women and girls (VAWG)
- Harassment and discrimination
- Health and safety
- Intimate care (where appropriate) and emotional well being
- Looked after children
- Meeting the needs of pupils with medical conditions
- Mental health
- Performance management
- Poor parenting particularly in relation to babies and young children
- Preventing Radicalisation. See below
- Private fostering
- Providing first aid
- Pupil discipline and anti-bullying including cyber bullying
- Racist incidents monitoring log
- Register of attendance
- Risk assessments
- Safer recruitment policy and procedures
- Sex education policy
- Sexting. See below
- Self-harming
- Single central record
- Staff code of conduct/behaviour policy
- Transgender and intersex pupils (See below)
- Trafficking. See below
- Teenage relationship abuse

- Use of physical intervention
- Whistle blowing

Governor Designated Safeguarding Lead Signature:  **Date:** 4.10.20

Headteacher/line manager's signature:  **Date:** 4.10.20

Chair of Governors' signature  **Date:** 4.10.20