**Full Governing Body Meeting**

**Kew Riverside Primary School**

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| **Minutes** | | | | |
| **Date/Time:** | **12th July 2022 5:30pm** |  | **Location:** | **Kew Riverside Primary School** |

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| Governors (Y if in attendance). Ch indicates Chair | | | |  | In attendance | | |
| LA nominated |  | Patrick Neave | PN |  | Ardeep Virdi | AV | Deputy |
| Parent elected | Y | Jennifer Cropley | JC |  | Alex Watson-Jones | AWJ | Clerk |
| Y | Mona Lukha | ML |  |  |  |
| Staff | Y | Marie Mavale | MM |  |  |  |  |
| Head Teacher | Y | Elizabeth Strong | ES |  |  |  |
| Co-opted | Y | Stephen Hyams (Ch) | SH |  |  |
|  | Peter King | PK |  |  |  |  |
| Y | Charlotte Hands-Wicks | CHW |  |  |  |  |
| Y | Michelle Green | MG |  |  |  |  |
| Y | James Symonds | JS |  |  |  |  |
| Y | Helen Oakley | HO |  |  |  |  |
|  | Vacancy |  |  |  |  |  |

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| 1. |  | **Introductions** | **Action** |
|  |  | Welcome, apologies for absence, declarations of interest SH welcomed governors to the meeting, HO attended via Google Meet and there were apologies for absence from PK, PN and no declarations of interest. |  |
| 2. |  | **Minutes of meeting on 23rd March and Matters Arising** |  |
|  |  | Governors approved the minutes of the FGB on the 29th June and a hard copy was signed on 15th July. |  |
| 3. |  | **Update on Staffing and Class Group Restructure for 22/23** |  |
|  |  | ES explained that recruitment was ongoing for a fifth class teacher but that recruitment was difficult outside of normal teacher resignation deadlines. ES had contacted agencies and would look to recruit a temporary teacher, although using an agency would be more expensive.  ES told governors that both children and parents had been informed about the class group restructure and that the children would have a transition morning and afternoon next week with their new teachers and new class groups.  ES, AV and SH had held an information session with KS1 parents on Tuesday and another session for KS2 was scheduled for Thursday. As expected, there were concerns amongst the parents and some criticism of the timing of the communication, but parents were generally supportive of the school. Children were very positive about the changes and had lots of questions.  Another update was that Fit for Sport will stop providing wrap around care from September. The school will continue to provide this service using existing support staff.  A Deputy Head has been recruited for three days a week. She is currently a senior leader and has experience leading English and developing the curriculum. There had been no applications for the SENDCO role and AfC are supporting the school with this recruitment. |  |
| 4. |  | **End of Year Progress against SDP** |  |
|  |  | ES explained that the review of this year’s SDP was not yet complete but will be shared with governors once completed.   1. *Ensuring that teaching and interventions effectively meet the needs of all learners with a focus on SEND and PPG*   All year groups had data that had been analysed and discussed with teachers at pupil progress meetings. Looking forward staff CPD will focus on Outstanding Education using Ofsted descriptors, QFT teaching projects and establishing a list of “non-negotiables” for teaching and learning at KRPS.   1. *Improving attainment and progress in English with a focus on early reading and writing*   The school is pleased with a 70% pass rate in the Y1 Phonics Check which was a very successful result for the cohort, with clear evidence of effective interventions. The school will have continued support from the Little Wandle Phonics Scheme for next year.   1. *Improving the quality of subject leadership in non-core subjects*   The subject leaders have completed the website curriculum pages and evaluated their subjects. There will be significant change over the Summer and the SLT will need to consider the support for subject leaders who will have more subjects to manage than previously. The SLT will also need to establish a monitoring system for the foundation subjects within the mixed age classes. Subject portfolios will continue into next year, but the content will be delivered in a different way.   1. *Improve internal and internal reputation of school to increase pupil numbers*   The school will need to work hard on marketing the school from September, establishing further links within the community.  **SDP Targets for 2022/23**  ES/AV have begun planning the SDP for 2022/23 with four objectives currently envisaged, writing being a focus within each of them:   1. Quality First Teaching including curriculum design 2. A focus on SEND pupils 3. Attendance and outcomes for PPG children 4. Curriculum and developing subject leaders   ES emphasised that the targets should be aspirational but achievable, and the school will rely on continue to receive support from AfC.  The new SDP and updated SEF will be shared with governors in September.  MM left 6:05pm | **ES/AV**  **AV** |
| 5. |  | **PiXL Data, SATs, Phonics Screen, Any other data** |  |
|  |  | AV shared detail of the SATs results. The school is generally pleased with the KS2 results, although writing results were lower than expected. Comparing Autumn 2021 data to Summer 2022, there had been huge progress within this cohort. Governors asked for comparisons to 2019 SATs but ES explained that this comparison was unfair due to two years of interrupted learning from COVID.  The KS1 results were not as positive but there were only 12 children in the class, and these children were also impacted by COVID, especially writing affected by home schooling periods. Again, since the Autumn assessments there had been significant progress in maths and reading. There are some children in this cohort that failed the phonics screen for the second time and thus could not officially sit the SATs assessments, but the school still tested them.  The EYFS results were also less positive, and next year there will be a period of consolidation for some of these children alongside working on the Y1 curriculum.  AV also shared PiXL data comparing Autumn 21 to Summer 22 for Years 1, 3, 4 and 5 for reading, writing and maths. Governors were pleased with the progress made by each of these year groups. The assessments are based on a combination of tests and teacher professional judgements informed by observations and book looks.  ES observed that teachers give considerable thought to these judgements, sometimes retrospectively amending them. The school takes part in annual AfC moderation meetings for Y2 and Y6 for quality assurance, and internal moderation takes place termly. If there are any discrepancies between PiXL data and teacher assessments, these can be raised at pupil progress meetings. ES explained that the school will continue to develop moderation, working with other local schools to improve this process.  Pupil progress meetings are held termly, and for those children achieving below expectations, teachers are asked to identify interventions to improve progress. Children on the SEN register and those having interventions are monitored more frequently.  Governors asked how the school communicates with parents on pupil attainment and progress. ES explained that workshops and curriculum evenings have been organised, requiring extensive preparation by staff but which have been poorly attended, having a negative impact on staff morale. For some children, interventions will be discussed with the parents, perhaps with a view to gaining home support.  The PiXl data produced internally is easily shared with governors, and it was agreed that this will be valuable in future to assist governors in their monitoring duties.  Governors felt it was important to share the headlines from the PiXL data with parents, highlighting the progress made by the children over the year and demonstrating that each child’s progress is individually monitored. This should be included in the *Celebration* end of year issue of the newsletter, also noting the successful Ofsted inspection earlier in the year and the improvement in behaviour following It should also be noted that the SATS results are higher than the National average. |  |
| 6. |  | **Governor review of year and forward planning** |  |
|  |  | SH had communicated with governors prior to the meeting and asked them to feedback in pairs on their reflections of the year.  ES/AV will meet later in the week with SH, MG and AWJ to plan for the next year, using the Annual Planner.  ML explained that she would be stepping down from the Board at the end of the term. Governors expressed their thanks for her contributions.  Next year will also require staff and parent governor elections. |  |
| 7. |  | **Any other business** |  |
|  |  | The SBM asked governors (via email) to approve a new PE curriculum provider with effect from September, with a total contract amount of £13,260. SH signed the SLA contract after the meeting.  Governors agreed to contribute toward the staff fish and chips next Thursday.  Governors presented ES with a farewell gift and expressed their thanks for her efforts for the school this year. |  |
|  |  | **Meeting finished at 7:00pm** |  |

**Signed:**

**Date:**